

AGENDA

TOWN OF WARSAW

FEBRUARY 14, 2024

Call meeting to order

Pledge of Allegiance

Guest time: 5 minutes allotted to address the board

Library events and construction update:

Approve airport vouchers

Airport report:

Approve minutes of January 10, 2024

Approve monthly report:

Approve Supervisors report:

Approve vouchers as follows:

Prepay: \$1,052.87 Vouchers 12-21

General: \$25,857.49 Vouchers 11-40

Library Architects: \$4,490.00 Voucher 05 DUE TO DUE FROM

Library Attorney: \$250.00 Voucher 06 DUE TO DUE FROM

Cemetery: \$ Voucher

Water: \$25,792.69 Voucher 03-09 HOLD 04

Saltvale Road: CPL Engineer \$10,000 Voucher 01 DUE TO DUE FROM - HOLD

Highway 3: \$54,498.67 Vouchers 04-19

Sewer: \$13,936.67 Vouchers

Historian report:

Cemetery report:

Clerk report:

Zoning report:

Highway report:

County Zoning report: Trailer park inspection and dog permit

Special services report:

Building maintenance: Cleaning

Community Events:

Correspondence:

Economic Development:

Town Prosecutor:

MINUTES TOWN OF

WARSAW

FEBRUARY 14, 2024

Supervisor Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 Center Street Warsaw, NY 14569 at which time and place the following were:

- PRESENT: Supervisor: Rebecca Ryan
- Councilman: Dave Mateer
- Councilman: Steve Perkins
- Councilman: Travis Jones
- ABSENT: Councilman: Chris Lonneville

ASIO, PRESENT:

- Town Clerk: Cathy Smith
- Historian: Sally Smith
- Town resident: Dennis Grove
- Town resident: Davis Schreiner

Pledge of Allegiance

Guest time: Dennis Grove addressed the board regarding fulfilling his sisters wish to have her ashes scattered over his parent's grave which are located in the Warsaw Cemetery. Mr. Grove was told that per the Cemetery Rules and Regulations that it was not permitted. Mr. Grove then contacted the town regarding a memorial in the form of an urn. The urn is 12" wide x 14" high and will be placed to the left side of the existing marker, set on a foundation that lines up with the existing marker. In the future the ashes may be interred.

Village resident David Schreiner submitted a resume to the Town Board. Mr. Schreiner stated that he was present and interested in learning how government worked and questioned if he would be an asset or a liability to serve Warsaw and has served NYS while doing a good job.

Travis Jones updated on the Library Construction. Public Informational meeting was held on January 10, 2024. Assurance Agreement was given and required a signature.

A motion was made by Travis Jones and seconded by Steve Perkins to authorize Supervisor Ryan to sign the SEQR application as required by USDA. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

BERO amended their original agreement due to USDA requirements. A 2024 Schedule of fees was submitted. There will be updated drawings which accounts for most of the cost on the fee schedule.

Even year elections were briefly discussed. Supervisor Ryan noted that issue was being addressed in court. Travis Jones added that there has been discussion regarding the library trustee's positions being elected and will be working to make it non-elected. The Warsaw library is the only OWLL library that has elected trustees.

A motion was made by Travis Jones and seconded by Dave Mateer to approve the airport vouchers as submitted. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

Airport report was given by Steve Perkins. Funding opportunities for the airport lighting and fuel system are moving forward. For the lighting the towns of Perry and Warsaw would each be responsible for \$34,000 which is 5% of the project. For the fuel project the towns of Perry and Warsaw would each be responsible for \$31,000 which is 10% of the project. Both projects are needed.

There will be a joint airport meeting on June 24th. This will give the board members a better feel of the airport and to see where the potential expenses are going.

A motion was made by Dave Mateer and seconded by Travis Jones to approve the minutes of January 10, 2024. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

A motion was made by Dave Mateer and seconded by Travis Jones to approve the monthly report. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

A motion was made by Steve Perkins and seconded by Dave Mateer to approve the monthly budget report. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

There was discussion on the bills submitted. Kaufman-Utz was pulled, Town Prosecutor was pulled, DS Plumbing was pulled and CPL was pulled. It was discussed that Kaufman - Utz did not comply as requested at the last meeting. Reports were not available within 48 hours and were not emailed to the board members. Dave Mateer stated that the reports were late most of last year and has been an ongoing problem. Mr. Mateer suggested to hold 10% of the check. DS Plumbing was awarded the meter installation and was a quote not an invoice. CPL Engineers are going through restructuring. Town Prosecutor retainer needs to be modified to add general

municipal matters. Kaufman — Utz will be asked to attend next month's meeting. A motion was made by Dave Mateer and seconded by Steve Perkins to approve the vouchers with the changes mentioned and keeping Kaufman — Utz's bill as invoiced. Ayes: 4, Nays: 0, **Absent/Abstain**: 1 — Chris Lonneville. AIF

Historian report was given by Sally Smith. Sally took 2 people to the cemetery to show them where relatives were buried. Ice Cream for breakfast went well. The Wyoming County Historians office is planning on a Eat Your Way Through History as they have done in the past.

The Park Street depot 5 to Revive where there is collaboration with the owners, municipal officials and developers to facilitate investment and rehabilitation. The depot has been recognized by the Landmark Society. Sally Smith thanked Barb Morrisey and Michelle Teichner as they have put a lot of effort into saving the depot.

Cemetery report was given by Cathy Smith and Supervisor Ryan. Teamsters' rep John Kerry met with the highway department to discuss hiring a seasonal employee for maintaining the cemetery.

Town clerk report was given by Cathy Smith. Taxes in the amount of \$1,334,301.52 were paid to the supervisor. Nick from IT was in to get the specs for the Deputy Clerk computer. He gave an approximate amount of \$1,200. Dave Mateer asked if a motion was needed because the estimate was over the budgeted amount. Supervisor Ryan said not until we get an actual amount.

Insurance information for Hart's renewal has been gathered. Waiting on benefit information from Kaufmam - Utz and FEMA vehicle information from Jeff Royce. Dave Mateer thanked Cathy Smith for the time she has put into gathering the information.

Matt Grisewoods water bill was discussed. There was a water line break in front of his house a couple of weeks before meters were read. Matts bill was high and he questioned if the break had something to do with it. His meter was reread and was found to be working as it should.

Mr. Grisewood noted that after the line was fixed, he had a lot of air in the line. Steve Perkins said there were variants that could have affected his reading as well as the air in the lines. T,his is his second highest bill since 2016. The board decided he needed to pay it. Steve Perkins asked that we add water report to the agenda.

Sewer report was given by Cathy Smith. The part for the sewer lift station has been ordered. The estimate given for part and labor was \$3,800. Steve Perkins will be meeting with the meter installation contractor on Friday.

County Zoning report was emailed to the board. There was discussion regarding trailer park renewals. It was decided to turn them over to the county as they require an annual inspection.

Special Services report was given by Dave Mateer. It was requested that General Municipal Matters is to be added to the Town Prosecutors agreement before it will be signed.

Highway report was given by Dave Mateer in absence of Jeff Royce. The \$18,000 transmission bill was questioned about being under warranty. Volvo has declined hardship reimbursement as the extended warranty has expired and the transmission was not covered under that warranty. Dave Mateer asked for a copy of the warranty.

A motion was made by Travis Jones and seconded by Steve Perkins to declare the old generator surplus. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville. AIF

Terry Daniel no longer wants to be Deputy Supervisor. A motion was made by Travis Jones and seconded by Dave Mateer that Mr. Daniel needed to submit his resignation in writing. Ayes: 4, Nays: (), **Absent**/Abstain: 1 — Chris Lonneville. AIF

Teamsters' rep John Kerry met with the highway department. It was noted that the MOU could be revised to add flagman as a seasonal employee.

Building maintenance was given by Dave Mateer. Mr. Mateer stated that he received an email from Deputy Clerk Amber Fox in regards to the bathroom not being cleaned properly and upon entering the building there was a strong odor of marijuana. In turn she emailed the cleaning company to inform them. Dave Mateer will be doing periodic inspections on the building after cleaning.

Mr. Schreiner thanked the board for their time and indicated that the resume he submitted was required as a part of a work search to have his benefits reinstated.

A motion was made by Dave Mateer and seconded by Travis Jones to enter executive session at 7:43 p.m. for medical, financial, credit or employment history of a particular person/corporation, or matters leading to said dismissal, removal, promotion, appointment or employment. Ayes: 4, Nays: 0, **Absent**/Abstain: 1 — Chris Lonneville AIF.

A motion was made by Dave Mateer and seconded by Travis Jones to end executive session at 7:48 p.m. Carried.

A motion was made by Travis Jones and seconded by Dave Mateer to adjourn at 7:49 p.m.

