

AGENDA
TOWN OF WARSAW
OCTOBER 12, 2022

Call meeting to order

Pledge of Allegiance

Guest time:

Library events and construction update

Approve Airport vouchers

Airport report

Approve minutes of September 14, 2022

Approve Monthly Budget report

Approve Supervisors report

Approve vouchers as follows:

Prepay: \$914.48 Vouchers 88-98

General: \$13,849.80 Vouchers 160-176

Calamar Engineer: \$525.00 Voucher 07 *

Water: \$0 Vouchers

Calamar Engineer: \$525.00 Voucher 07

Highway 1: \$10,420.27 Vouchers 114-115

Highway 3: \$9,420.95 Vouchers 116-125

Sewer: \$739.58 Vouchers 45-48

Historian report:

Cemetery report:

Clerk report: WIIA Grant Application has been sent. Paperwork has been filled out, filed, certified and advertised for the WIIA grant. Estoppel period ends October 12th.

Zoning report: Will need to update Planning Board Operating By-Laws for terms

Highway report: Cell phone was turned off October 4th. Does not need to return the phone as G-3 will be obsolete at years end

Community events:

Correspondence:

Economic development:

Set a public hearing date to adopt the 2023 budget

Approve and sign NYCLASS Municipal Cooperation Resolution

Approve and sign Kaufman-Utz 2023 contract

Approve amendment to pg. 6 of Workplace Violence Policy. Added or **stipend**

Approve amendment to pg. 7 of Purchasing Policy. Added **to Thursday during summer hours**

Create a cemetery committee at November 09th meeting

December meetings are as follows: 14th regular meeting and 28th year end meeting

MINUTES
TOWN OF WARSAW
OCTOBER 12, 2022

Supervisor Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 Center Street Warsaw, NY 14569 at which time and place the following were:

PRESENT:

Supervisor:	Rebecca Ryan
Councilman:	Dave Mateer
Councilman:	Steve Perkins
Councilman:	Travis Jones

ABSENT:

Councilman:	Chris Lonneville
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ALSO, PRESENT:

Town Attorney:	Dave DiMatteo
Town Clerk:	Cathy Smith
Historian:	Sally Smith
Hwy. Super:	Jeff Royce
Zoning Officer:	Bob Martin

GUEST:

Perry Resident:	Jeanne Yencer
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Travis Jones reports that the engineer is working on the preliminary. The front door hardware has been installed and is functional but isn't right. Updating policies and procedures

A motion was made by Travis Jones and seconded by Steve Perkins to approve the airport vouchers. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

Airport report was given by Steve Perkins. New building is done and feels that there should be a dedication naming the building after Airport Manager, Ken Moses. A motion was made by Steve Perkins and seconded by Dave Mateer to proceed in that manner. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Travis Jones and seconded by Steve Perkins to approve the minutes of September 14, 2022. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Steve Perkins and seconded by Travis Jones to approve the monthly report. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Travis Jones and seconded by Dave Mateer to approve the supervisors report. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Dave Mateer and seconded by Steve Perkins to approve the minutes with the correction to Calamar Engineer, voucher 7 in the amount of \$525.00 to be pulled as it was paid through the escrow account. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

Historian report was given by Sally Smith. There will be 3 markers in Wyoming County for Woman's Suffrage. Signs will be installed by Wyoming County Highway Department. The unveiling for each is as follows: Wyoming Village Hall October 14th 2-4, Warsaw Village Park October 21st at 2, Castile Library October 28th at 5:30. Dave Mateer asked that the information that Sally Smith read to be added to the minutes.

Cynthia Amrhein

From: Cynthia Amrhein
Sent: Tuesday, October 11, 2022 2:29 PM
To: 'Eric J. Szucs Wyoming County Tourism'
Subject: RE: PRESS RELEASE : Women's Suffrage UPDATE Warsaw answered with a date and time

Hey Eric,

Just an update for your website. Warsaw got a hold of me. Can you change their "to be announced" to Friday, October 21, 2022 at 2:00 p.m.

Cindy

From: Cynthia Amrhein
Sent: Tuesday, October 11, 2022 1:23 PM
To: Eric J. Szucs Wyoming County Tourism
Subject: PRESS RELEASE : Wyoming County Honors Women's Suffrage

Eric,

This is what I sent the newspapers. If you could read the opening blurb and the blurb for Susan look Avery when you go on the 14th I would be indebted to you. ☺ (I'm off this week .. well except I'm here invisible right now to tend to a few things. ☺)

Cindy

PRESS RELEASE 10/7/2022

Wyoming County Honors Women's Suffrage with Three Historic Markers

The National Collaborative for Women's History Sites, in partnership with the William G. Pomeroy Foundation, has begun a series of roadside markers across the United States to share the little-known stories of the fight for the vote and the struggle for the passage of the 19th Amendment in 1920. According to the NCWHS website, for the last twenty years their organization "has supported and promoted the preservation and interpretation of sites and locales that bear witness to women's participation in American life. The NCWHS has built the National Votes for Women Trail, a massive project to document the suffrage campaign in every part of the United States in an online database." The historic marker portion of their efforts began in 2020 when the Pomeroy Foundation added the 100th year commemoration to its historic marker program.

Applications were submitted by Wyoming County Historian, Cindy Amrhein, to honor two notable Wyoming County women along with related locations of importance to highlight Wyoming County's roll in the Women's Suffrage movement. After a yearlong process beginning in 2020 involving accurate documentation using primary records, the nominations were accepted. These historic markers were hand cast by Sewah Studios of Ohio who have been handcrafting signs for over 90 years. Through a lengthy production process, and after another year had passed, the signs began to arrive in early 2022. Many thanks to the Wyoming County Highway Department for installing all three historic signs.

Please join us in the celebrations of the unveiling of this marker which has been added to the National Votes for Women Trail database. <https://ncwhs.org/votes-for-women-trail/>

Susan Look Avery marker dedication:

Friday, October 14, 2022

2:00 p.m. – 4:00 p.m.

Wyoming Village Hall, 17 S. Academy St., Wyoming.

Susan was born in Massachusetts but life would take her to both Louisville, Kentucky and the town of Middlebury in New York. In both states she became active in the women's suffrage movement in her later years. She founded the Louisville Woman's Suffrage Association, which was closely followed by their Woman's Club in 1891. She was a founding member of the local Political Equality Club of Wyoming in 1892. The Village Hall of Wyoming was a gift to the village by her daughter, Lydia Avery Coonley-Ward. The club was renamed in 1901 to the Susan Look Avery Club in her honor and meetings were held in the room directly behind the sign in the Wyoming Village Hall.

Cordelia Greene marker dedication:

Friday, October 28, 2022

5:30 p.m.

Cordelia A. Greene Library, 11 S. Main St., Castile.

Dr. Cordelia A. Greene, followed in her father's footsteps in her holistic approach to health. For 40 years she was the head of the Castile Sanitarium, where the first meeting was held to form the Castile Political Equality Club in 1892, and Cordelia was elected president. She donated funds to several causes she believed in, including women's rights. She was a member of the American Medical Association, the Woman's Medical League of Western New York, and State Board of Charities among others. Actively involved in education, she donated the land for this library in 1902.

Wyoming County Political Equality Club marker dedication:

To be announced

Warsaw Village Park, Liberty St., Warsaw.

Ella Hawley Crossett of Warsaw is a known name in the cause for a woman's right to vote, and a marker is dedicated to her elsewhere in the village. Ella, along with Dr. Cordelia A. Greene and Susan Look Avery, founded the Wyoming County Political Equality Club September 17 & 18, 1891. Two other famous women addressed the two day convention: Susan B. Anthony and Rev. Anna H. Shaw. What people may not know is that the club had a booth at the Wyoming County Fair every year between 1892 and 1918 when the fair was held at Warsaw Village Park where many women dedicated to the cause spoke at their rallies.

Cindy Amrhein

Wyoming County Historian

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<https://www.facebook.com/WyomingCountyHistoriansOffice>

<https://sunypress.edu/Books/H/History-of-Wyoming-County-N.Y>

<https://www.amazon.com/History-Native-American-Rights-Upstate/dp/1626199310/>

Cemetery report was given by Sally Smith. Ms. Smith handed out Rules, Regulations and Pricing for the Pomfret NY Cemetery. Wreaths across America would like to decorate the veterans' gravesites December 17th. Supervisor Ryan indicated that the town will not have taken ownership by that date and would like the organization to make arrangements to remove the wreaths as well.

Attorney Dave DiMatteo added that the town should hold off in accepting the conveyance, finish the audit, prepare the list of items that are needed at the cemetery such as cutting of the trees. Supervisor Ryan asked if fixing the building could be listed. Travis Jones answered that it was said no funds for fixing the building.

Attorney DiMatteo answered make the list and have them tell us no. Estimates for tree removal is needed. May want to involve Soil & Water to view the erosion on the back bank. Steve Perkins will reach out to Al Fagan. Travis Jones added that there were safety issues with some of the monuments.

A motion was made by Travis Jones and seconded by Dave Mateer to have the back area reviewed. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

Attorney DiMatteo addressed the pit meter at the Calamar project. Attorney DiMatteo sent an email to Cheryl Green on September 16, 2022. Mr. DiMatteo gave 4 days in which to respond. He heard nothing from Ms. Green so checks were cut and distributed from the escrow account. On October 04, 2022 Ms. Green objected and on October 06, 2022 Attorney DiMatteo sent an email to Ms. Green stating that Calamar had caused delays and an inability to complete the project. The project is now complete.

Attorney DiMatteo addressed discussed the Saltvale Road project. The application has been sent in. Mr. DiMatteo would like to have a conference call with MRB on Monday. Mr. DiMatteo stated that the project is an improvement not a district. Mr. DiMatteo would like a recalculation of EDU'S which is the engineer's job. This should be looked at periodically and can be rolled into the financials.

A motion was made by Dave Mateer and seconded by Travis Jones to approve the clerks report. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

Zoning report was given by Bob Martin. Permits issued were for a deck and a garage. A violated letter was sent to a resident on Miller Road. There was an

inquiry on opening a smoke shop where Arrow Mart was previously located. Mr. Martin called the County Building and Codes to let them know that there may be an inquiry from a man in Lockport that does have control of the lease. Operating By-Laws and terms will be addressed for the Planning Board after Local Law 3 of 2012 "Joint Planning Board with Village" and Local Law 4 of 2012 "Joint Zoning Board of Appeals with the Village" are repealed. Public hearing to be set at the November 09, 2022 meeting.

Supervisor Ryan noted that we received correspondence from the Wyoming County Building Department regarding Zoning Consolidation. Ms. Ryan adds that there have been discussions to great lengths at the county level with different opinions. The 2023 proposal was reviewed. 2022 rates for the Town of Warsaw were \$2,529.90. The rate for 2023 is \$1,274.59. There was discussion that charges for the County Wide Assessor Program are per parcel and the same should be said about those not with the County Wide Assessor. Don Roberts will be asked to attend next month's meeting to better explain. Zoning Officer Bob Martin stated that we send referrals to Building and Code. Steve Perkins added that it was Mr. Roberts job. A Warsaw member is needed for the County Planning Board.

Highway report was given by Jeff Royce. The old cell phone has been canceled. Notification was given to Kaufmanns. A \$20 stipend will be given to Mr. Royce monthly. Have started to haul in sand for the winter. Mr. Royce found sand \$1.95 cheaper purchasing from Compass Minerals. His concern is the size of some of the lumps. Steve Perkins noted that this could cause potential damage to the equipment and could be an insurance liability.

Road sides have been mowed for the last time this year. Repaired washouts from the rain, helped the county with shoulders, have cut shoulders on Keeney Road and have done some ditching.

A motion was made by Steve Perkins and seconded by Dave Mateer to authorize Supervisor Ryan to sign the NYCLASS Municipal Cooperation Resolution. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville. ROLL CALL: 4 Ayes: Rebecca Ryan, Dave Mateer, Steve Perkins, Travis Jones. Absent: 1 – Chris Lonneville

A motion was made by seconded by Dave Mateer and seconded by Travis Jones to approve the 2023 contract with Kaufman -Utz. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Dave Mateer and seconded by Steve Perkins to approve the amendment to the Workplace Violence Policy, page 6 to add **“or stipend”**. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Dave Mateer and seconded by Travis Jones to approve the amendment to Purchasing Policy, page 7 to **“Thursday during the summer 4-day work week”**. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Steve Perkins and seconded by Travis Jones approve the preliminary 2023 budget and to hold a public hearing on October 26, 2022 to adopt the 2023 budget. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville

A motion was made by Dave Mateer and seconded by Travis Jones to accept the County Assessing agreement as it is that same as last year. Ayes: 4, Nays: 0, Absent: 1 – Chris Lonneville. To date I do not have a copy on file in my office. Requested a copy from the County.

A motion was made by Dave Mateer and seconded by Travis Jones to adjourn at 7:34 p.m.