

MINUTES
TOWN OF WARSAW
SEPTEMBER 14, 2022

Supervisor Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 Center Street Warsaw, NY 14569 at which time and place the following were:

PRESENT:

Supervisor:	Rebecca Ryan
Councilman:	Chris Lonneville
Councilman:	Dave Mateer
Councilman:	Steve Perkins
Councilman:	Travis Jones

ALSO, PRESENT:

Town Clerk:	Cathy Smith
Historian:	Sally Smith
Hwy. Super:	Jeff Royce
Zoning Officer:	Bob Martin

GUEST: As attached:

SIGN IN SHEET
TOWN OF WARSAW
DATE: 9-14-2

NAME:

Sally Smith
Ann Holmes
Kristen Langless
Maghon Barkley
Jim Seiler
Peter Kent OCWC Chair
Al Fagan WESWC
Jeff Joyce
Kathy Wyszynski
Bob Pissani

Pledge of Allegiance

Summer Rec committee members Kristen Langless, Maghon Barkley and Ann Holmes updated the board on the program. This is the second year that the ladies have been a part of this program. Participation numbers were higher than last year. There were 96 children signed up while there were more than 100 that participated.

Kristan Langless noted that they accommodated the age group for families that had more than one child signed up. The children were glad to get back to normal and enjoyed the projects they made to include fused beads, dot art, scratch art and paper bag puppets to name a few.

Dave Mateer observed that his 2 grandchildren enjoyed the program and thanked them on the town boards behalf. Chris Lonneville noted that time was arranged well and they compensated for those that participated. A little over half of the budget was used.

Kristan Langless noted that she would like to order supplies in May as the orders took longer to receive and some items were out of stock. Leftover stock has been inventoried.

James Seiler, Oatka Creek Watershed Committee contact and Peter Lent Oatka Creek Watershed Committee Chairman along with Al Fagan of Wyoming County Soil and Water Conservation Department provided literature on the Oatka Creek Watershed Management Plan. Mr. Seiler noted that the watershed is 58 miles long and ties in with agriculture.

Mr. Seiler asked that the town consider appointing someone to the committee. Steve Perkins said he would like to be on the committee. Mr. Seiler asked if there were any projects that the town was working on and about the towns comprehensive plan.

It was noted that there have been 72 recommendations for E4. The 5-year homeowners upgrade to private septic systems will end this year. The next meeting will be to discuss invasive species. Meetings are the 3rd Monday from 6:30 until 8:15 by zoom.

Al Fagan noted important areas being addressed are soil, water, agriculture, stream banks, road and ditch stabilization and he has been working with farmers in the community.

James Seiler asked if the town had a shared planning board. Supervisor Ryan answered that we do but only until the end of the year and she was disappointed with that decision.

Town resident Kathy Wysocki addressed the board about her concerns with traffic on the corner of 20A and Buck Road. Ms. Wysocki lives at that intersection and feels that as a community we can do better with the traffic.

There are 3 things that Ms. Wysocki suggested. 1) Installation of solar radar signs on the east and west ends. 2) Establish a community survey. Ms. Wysocki stated that she would be very curious to see how the community responds. 3) Buck Road was never intended as a high traffic road. The house to the east of her has lost 11" of Buck Road "proper". Trucks turning onto Buck Road make a wide swing and always cuts into her property.

She spoke with Matt Oravek from the Rochester DOT and believes he is the person that worked with Perry for their solar radar signs. She offered his information to the town board. Dave Mateer noted that he has his contact information and being on the highway committee he shares her concerns and we are trying to obtain the signs but it is a slow process.

Bob Fusani noted that GPS is directing traffic down that road as well. Jeff Royce advised that the Traffic Safety Board will be meeting tomorrow and this is a subject of discussion. Travis Jones noted that traffic signs become a saturation point and people do not pay attention to them. Steve Perkins questioned the same as the signs in Perry. Do they actually work? Supervisor Ryan added that there is the flashing light/turn around to the west of her house and is intended to get the drivers to slow down.

Chris Lonneville noted that the town would be purchasing them but the state would determine the location. Mr. Lonneville added that he likes the idea and the town is going through the process which is not a part of the problem but a part of the solution. There was discussion on obtaining a permit from the state.

A motion was made by Dave Mateer and seconded by Steve Perkins to go forward with NYCLASS, New York Cooperative Liquid Assets Securities System. Ayes: 5, Nays: 0, AIF. Supervisor Ryan notes that Ashley can help with filling out some of the paperwork.

Steve Perkins presented to the board an update on the water meter replacement grant that was originally submitted in 2019. Mr. Perkins adds that he recuses himself from any questions or votes since he now sits on the town board. The

town did not get the grant but reapplied in 2021 and will receive grant money to replace meters which was based on the number of customers. The Town of Warsaw has 88 customers with 69 being residential and 13 have new meters. This is a \$37,868.85 grant with a 90% - 10% local match of approximately \$3,786.85. A breakdown with 3 options was submitted to the board.

2022 + NYSDOS LGE WATER METER REPLACEMENT GRANT

(TO REPLACE AND/OR MODIFY THE WATER METERS IN 6 SYSTEMS WITH ELECTRONIC CAPABILITY)

SYSTEM: WARSAW WD NUMBER OF CUSTOMERS: 88

PRO-RATED GRANT \$ ALLOTTED FOR SYSTEM ON BASED ON # OF METERS:

TOTAL AMOUNT: \$37,868.85 = GRANT DOLLARS: \$34,081.96 10% MATCH: \$3,786.88

WATER METER INFORMATION:

# 5/8" X 3/4" METERS:	69	# 1" METERS:	2	# 1 1/2" METERS:	1	# 2" METERS:	3
COST:	\$18,552.72		\$988.46		\$884.96		\$3,275.85

GRANT \$ ALLOTTED FOR SYSTEMS METERS: \$22,155.30

TENTATIVE COST OF SYSTEMS METERS:

OPTION 1:	5/8" X 3/4" METERS ONLY	\$18,552.72
OPTION 2:	ALL METERS REPLACED	\$23,701.99
OPTION 3:	5/8" X 3/4" METERS E-CODER FOR OTHER METERS:	\$19,922.88

ACTUAL COST OF METERS FOR SYSTEM:

WATER METER INSTALLATION INFORMATION:

GRANT \$ ALLOTTED FOR METER INSTALLATION: \$11,144.70

ACTUAL METER INSTALLATION BID

CONTRACTOR: DATE:

WATER METER GRANT MANAGEMENT INFORMATION:

GRANT \$ ALLOTTED FOR GRANT MANAGEMENT INFORMATION: \$4,568.85

ACTUAL GRANT MANAGEMENT COST (Updated Quarterly):

ACTUAL COST THROUGH QUARTER/YEAR:

GRANT DOLLARS USED THROUGH:

GRANT DOLLARS LEFT: \$37,868.85

CONCERNS/ISSUES:

PROPOSED METER READING/BILLING SERVICE -2023: QTR.: \$189.08 ANNUAL: \$756.32

A motion was made by Chris Lonneville and seconded by Dave Mateer to go with option 2. Ayes: 4, Nays: 0, Abstain: 1 – Steve Perkins. AIF. Mr. Perkins added that we will get a quarterly update and will need to create an MOU for 2023

Bob Fusani addressed the board to request adding a phone line for the Town Court Clerk. Bob Martin checked into it and was quoted \$150 to hook up and an additional \$25 line fee monthly. Mr. Fusani feels that this will eliminate the calls for the village and all town correspondence will only have the town number on it. Mr. Fusani continues that Carolyn Post is a good clerk and he is aware that her hours have been discussed. He feels that the board needs to agree on a number of hours and if she goes over then she will have to adjust her hours the following week.

Library update was given by Travis Jones. There has been a second round of measuring. Brad Vealey replaced the concrete around the outside sitting area. Mr. Vealey gave \$1000 of his time back to the library. A new bike rack has been installed. Waiting for parts for the front door.

A motion was made by Dave Mateer and seconded by Travis Jones to approve the Airport vouchers as submitted. Ayes: 5, Nays: 0, AIF.

Airport report was given by Steve Perkins. Final punch list has been done on the new building. The RC show held in August went well. Hoping to have another one soon.

A motion was made by Chris Lonneville and seconded by Dave Mateer to approve the minutes of August 10, 2022. Ayes: 5, Nays: 0, AIF

A motion was made by Dave Mateer and seconded by Steve Perkins to approve the public hearing minutes of September 06, 2022. Ayes: 5, Nays: 0, AIF.

A motion was made by Dave Mateer and seconded by Travis Jones to approve the monthly budget report. Ayes: 5, Nays: 0, AIF.

A motion was made by Chris Lonneville and seconded by Steve Perkins to approve the supervisors report. Ayes: 5, Nays: 0, AIF.

After a brief discussion on the water abstract voucher 21 in the amount of \$60 a motion was made by Dave Mateer and seconded by Travis Jones to approve the vouchers as submitted. Ayes: 5, Nays: 0, AIF.

Historian report was given by Sally Smith. The gnome game is finishing up. There were 10 participants.

Cemetery report was given by Sally Smith. The public hearing is set for September 25th @ 5:30 at the Town Office. The notice was advertised in the Batavia Daily on September 13th and 20th. Notices were hung at the town office, public library and the historical society. Scott Gardner will be answering questions.

Chris Lonneville noted how important it was for the town board to be present. A committee will be formed in November. There will be a review of the sale of lots and processing deeds. Bills are paid to date, funds were taken from the permanent funds and will be replaced with the \$12,000 that the association requested from the town, a budgeted line item.

Clerk report was given by Cathy Smith. A comparison of licensing sales was given. Sexual Harassment training dates and times were emailed to all town (boards) members. A motion was made by Dave Mateer and seconded by Travis Jones to approve the clerks report. Ayes: 5, Nays: 0, AIF.

Zoning report was given by Bob Martin. Permits issued are as follows: land merger, residential solar and a house. Mr. Martin asked the board to go forward with the phone line for the town court clerk.

Mr. Martin updated the board with members of the current "joint" planning board that would like to stay on after the beginning of the year. Heather Aldrich would like to remain as the Chairperson. Don McKeown, Tim Meyer, Kim Sobus and Deb Carrasquillo would like to stay.

Mr. Martin visited the ZBA website. The board can get by with 3 people. Dan Lacey and Jim Keough would like to stay on the board. This leaves one vacancy.

Highway report was given by Jeff Royce. A 140' culvert was replaced on Miller Road. Miller Road was paved with the assistance of 12 towns and 25 trucks. Cross culverts on Smallwood Road were replaced and paved. Mr. Royce gave Supervisor Ryan a permit application from the state for the solar radar signs. Travis Jones stated that the town should inquire on a permit for 4 locations to allow the signs to be moved to different locations.

Mr. Royce feels that a sign should be placed on the east hill and Buck Road noting that most of the traffic on Buck Road is from farmers. This is not a cure-all for the issue.

Mr. Royce would like to order a trailer and truck. The trailer will take 95 weeks to get. At approximately \$30,000 we would get a trade in value of \$10,000. The oldest truck is 15 years old. The new truck would not be paid for until 2024 and wouldn't be ordered until February. Mr. Royce asked to be put on the list.

A new roller was budgeted for this year. This would be a shared service purchase with the Towns of Perry and Castile. With each paying \$15,000. (Shared service MOU with the other municipalities?).

There was discussion last month about the highway superintendents cell phone. Page 6 of the workplace violence policy was provided and shows that the town is to provide the superintendent with a phone. Mr. Royce asked for a stipend last month for his personal phone as he does not use the town cell phone. A motion was made by Travis Jones and seconded by Dave Mateer that once the town phone was turned in there would be a stipend of \$20 per month in Mr. Royce's next pay. Policy to be updated.

Correspondence: Natural gas pipeline in your community flyer. Provides Call before you dig phone numbers.

Approve Kaufman Utz contract at the October 12, 2022 meeting.

Generator will not be available until 2023. Supervisor Ryan asked how that would work out as we haven't paid for it using the ARPA funds. Cathy Smith answered that we have until 2025.

A motion was made by Dave Mateer and seconded by Chris Lonneville to adjourn at 8:20 p.m.

