

MINUTES  
TOWN OF WARSAW  
DECEMBER 29, 2021  
YEAR END MEETING

Supervisor Rebecca Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 Center Street Warsaw, NY 14569 at which time and place the following were:

PRESENT:

Supervisor:	Rebecca Ryan
Councilman:	Kevin Zeches
Councilwoman:	Shani Jones
Councilman:	Chris Lonneville
Councilman:	Dave Mateer

ALSO PRESENT:

Cemetery Rep:	Gail Royce
Town Clerk:	Cathy Smith
Highway Superintendent:	Jeff Royce
Historian:	Sally Smith
Zoning Officer:	Bob Martin

GUESTS:

Newly elected Councilman:	Steve Perkins
Newly elected Councilman:	Travis Jones
Resident:	Donna Perkins
Resident:	Margaret Zeches

Library update was given by Travis Jones. Berow Architects sent a proposal that has yet to be reviewed. The numbers given looked much better than MRB's. Details of the proposal will be in the library minutes.

A motion was made by Shani Jones and seconded by Chris Lonneville to approve the Airport vouchers as submitted. Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0, AIF. Voucher #638 is for a perk test for the new building. Voucher #637 will be paid for by the CARES Act.

A motion was made by Chris Lonneville and seconded by Kevin Zeches to approve the minutes of December 08, 2021. Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0 AIF

After a brief discussion about the \$6,000 for bookkeeping Supervisor Ryan advised that it was because we were still under BBS at that time. BBS continued working with our finances until February 2021. A motion was made by Dave Mateer and seconded by Shani Jones to approve the line transfers as submitted. Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0, AIF

**Line Transfers**  
 For approval at your 12/29/21 meeting

	Allocation	Description	Amount
<b>General A Fund</b>			
Transfer To:	A1110.1A	Justice Court Clerk	6029.00
	A1110.4	Justice Contr	369.00
	A1310.4	Dir. Of Fin. Contr	6000.00
	A1410.1A	Deputy Town Clerk Svc	75.00
	A1440.4	Engineering Contr	1500.00
	A1620.4	Town Hall Contr	1359.00
	A1910.4	Town Insurance	701.00
	A8510.1	Comm Beautification Svc	122.00
	A9010.8	State Retirement	65.00
		<b>Total:</b>	<b>\$ 16,220.00</b>
<b>Transfer From:</b>			
	A1220.2	Supervisor Equip	1000.00
	A1220.4	Supervisor Contr	1300.00
	A1330.4	Tax Collector Contr	1700.00
	A1410.2	Town Clerk Equip	1000.00
	A1420.4	Attorney Contr	1000.00
	A1620.2	Town Hall Equip	4000.00
	A1680.4	Payroll Processing	2020.00
	A1990.4	Contingency	3100.00
	A3310.4	Traffic Control Contr	1100.00
		<b>Total:</b>	<b>\$ 16,220.00</b>
<b>General B Fund</b>			
Transfer To:	B8020.1	Planning Svc	245.00
		<b>Total:</b>	<b>\$ 245.00</b>
<b>Transfer From:</b>			
	B8020.4	Planning Contr	245.00
		<b>Total:</b>	<b>\$ 245.00</b>
<b>Highway DA Fund</b>			
Transfer To:	DAS130.2	Equipment Purchase	14006.00
		<b>Total:</b>	<b>\$ 14,006.00</b>
<b>Transfer From:</b>			
	DAS130.4	Machinery Contr	14006.00
		<b>Total:</b>	<b>\$ 14,006.00</b>

Highway DB Fund			
Transfer To:	DB5112.2	Capital Outlay Improvement	81884.00
		<b>Total:</b>	<b>\$ 81,884.00</b>
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Transfer From:	DB3501	CHIPS	81884.00
		<b>Total:</b>	<b>\$ 81,884.00</b>
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Water Fund			
Transfer To:	SW8310.4	Admin Contr	113.00
	SW8320.4V	Village of Warsaw	29631.00
		<b>Total:</b>	<b>\$ 29,744.00</b>
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Transfer From:	SW2140	Metered Sales	14042.00
	SWUB	Unexpended Balance	4973.00
	SW8310.4A	New Project Costs	2729.00
	SW8320.4	Source of Supply Contr	8000.00
		<b>Total:</b>	<b>\$ 29,744.00</b>
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Sewer Fund			
Transfer To:	SS8110.4	Administrative Contr	5838.00
	SS8130.4V	Village of Warsaw	21269.00
		<b>Total:</b>	<b>\$ 27,107.00</b>
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Transfer From:	SS2120	Sewer Rents	7107.00
	SS8130.4	Sewage Treat Disp Contr	10000.00
	SS9797.6	Bond Principle Other Govt	10000.00
		<b>Total:</b>	<b>\$ 27,107.00</b>

A motion was made by Chris Lonneville and seconded by Dave Mateer to approve the monthly budget report. Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0 AIF

A motion was made by Dave Mateer and seconded by Chris Lonneville to approve the vouchers as submitted less the Calamar Attorney voucher 08 in the amount of

\$100. Chris Lonneville asked if the letter was generated with authorization.  
Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0 AIF

Cemetery report was given by Gail Royce. Ms. Royce wanted to thank the Town and Village for working together to remove a tree that fell noting that there wasn't any damage to headstones. They did an excellent job.

Ms. Royce continued that she had received several text messages from Craig Wolcott. Mr. Wolcott indicated that his son would not be mowing the cemetery lawn and asked for the \$12,000 that is in the Town budget. These funds were appropriated for cemetery use prior to Forest Lawns proposal to take over the cemetery. The merger has not happened. It has been nearly 3 years.

Ms. Royce asked Mr. Wolcott to put something in writing for the cemetery maintenance to include the minimum number of times that his son would mow. Currently the agreement is for \$17,500 annually and is mowed every other week. Mowing is done from April until October.

Highway Superintendent Jeff Royce spoke with Perry. They indicated that they would be willing to help us out.

Sally Smith stated that we should rethink the Forest Lawn merger. Supervisor Ryan suggested that the cemetery meet, and the matter will be further discussed at the January 12, 2022, meeting. Liaison Chris Lonneville added that other options should be addressed at this meeting. What is the associations mindset as an entity?

Ms. Royce continued that Mr. Wolcott indicated that the Cemetery Association robbed the account. Chris Lonneville stated that the Principal investment account was closed but the money is still at Five Star bank.

Chris Lonneville noted that at the original meeting with Forrest Lawn a specific figure was given as the amount of money that would be transferred to them.

Ms. Royce added that Mr. Wolcott dictates where to purchase headstones. She is concerned about local businesses. Supervisor Ryan will speak to Attorney DiMatteo about a breach of contract.

Ms. Royce added that if the Town were to take over the cemetery that there wasn't a requirement to sell lots, but burials would continue. Once the town takes over it

cannot go to anyone else. \$230,000 would be transferred to the town to be used for the cemetery only. There are 30 acres total with 18 acres not developed.

Shani Jones added that it sounded more perspective than before, would the association dissolve and can a committee be formed? Sally Smith said she would be willing to stay on.

A motion was made by Dave Mateer and seconded by Shani Jones to approve the Clerks report. Carried: Ayes: 5, Nays: 0, Absent/Abstain: 0

Calamar report: Calamar Attorneys, Supervisor Ryan, Attorney DiMatteo and Jim Farkas will be meeting to discuss the road as not being acceptable. This affects the PUD.

Zoning Officer Bob Martin added that there will be a Public Hearing to amend lot #2 in the PUD. There was discussion of Calamar adding a pit meter that will require an easement.

Supervisor Ryan adds that she received a letter from Senator Gallivans office. Calamar indicated that the town has not been willing to work with them.

Zoning report was given by Bob Martin. 2 permits were issued. 1 for a deck and 1 for an addition to a house. The Cannabis Coalition will address the Planning Board on the 11<sup>th</sup>. Meeting will take place at the Town Hall commencing at 6:30. Community Bank wants to erect an electronic board. Solar Liberty wants to erect 50-60 turbines in Warsaw, Covington, Middlebury and Perry. How will that affect the airport?

Mr. Martin reported that the old Heidelberg has been sold. There are 16 vehicles on Christ Road, some are not registered. VINs are being collected.

Highway report was given by Jeff Royce and is on file. Mr. Royce thanked Highway Committee members Shani Jones and Kevin Zeches for all that they did for the highway department while serving on the Town Board. Supervisor Ryan presented Kevin Zeches with a plaque for his 16 years of service as Town Councilman. Mr. Zeches has seen many projects completed from purchasing the Maple Crest church and renovating it into the Town Hall for \$250,000. Kevin helped in selecting Baldwins as the town bookkeeper, saw the start and completion of the North Main extension and the sewer district. Mr. Zeches will be missed.

Mr. Zeches stated that he enjoyed being on the Town Board even though it has been political at times. He has enjoyed the experience and would do it again.

Supervisor Ryan presented Shani Jones with a clock for her 9 years of service as Town Councilwoman, her time as Library Liaison and Highway Committee member were appreciated. Shani Jones stated that when she came on board her oldest child Lukas was a year old. Time has gone by quickly; she realizes that her kids need her, and she is thankful for the opportunity.

Steve Perkins and Travis Jones will be coming on board as the new councilman January 01, 2022

No community events

No economic development

Organizational meeting will be January 12, 2022 commencing at 6:00

A motion was made by Kevin Zeches and seconded by Shani Jones to adjourn at 6:50 p.m.