

MINUTES
TOWN OF WARSAW
APRIL 14, 2021

Supervisor Rebecca Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 center Street Warsaw, NY 14569 at which time and place the following were:

PRESENT:

Supervisor:	Rebecca Ryan
Councilman:	Kevin Zeches
Councilwoman:	
Councilman:	Chris Lonneville
Councilman:	

ABSENT:

Councilwoman:	Shani Jones
Councilman:	Dave Mateer
Hwy Super:	Jeff Royce
Zoning Officer:	Bob Martin

ALSO, PRESENT:

Town Clerk:	Cathy Smith
Historian:	Sally Smith
Library President:	Travis Jones
Town Attorney:	Dave DiMatteo

Pledge of Allegiance

Guest time: None

Library events as follows: Attorney DiMatteo received an engagement letter for bond counsel services from Hodgsdon Russ. Hodgsdon represents the Warsaw School and several solar companies which could make representation for the Library project a conflict of interest. At the March meeting the Town Board agreed to authorize Supervisor Ryan to sign a Conflict of Waiver Request.

MRB is willing to continue with a previously submitted agreement. The Library has had a lack of being involved in borrowing in 30 years. The Library has already paid \$12,500 and Attorney DiMatteo is proposing that the Town pick up at the \$35,000 to \$75,000 phases. We are now at phase 2, which are the schematics. The name on the agreement will have to be changed to the Town of Warsaw.

A motion was made by Chris Lonneville and seconded by Kevin Zeches to authorize Supervisor Rebecca Ryan to sign the resolution to continue with phases 2,3 & 4 for the project.

Chris Lonneville stated his concern of the project staying on board and being completed as indicated. Attorney DiMatteo adds that the Town could have a Clerk of the Works. Travis Jones added that his father is retired and would have the time and ability to see that things are carried through.

Attorney DiMatteo adds that this is a type 2 action and looking for recommendation such as timing. The bond resolution needs to be passed before anything is paid. SEQR is required.

Attorney DiMatteo updated on the Calamar project. He has sent a letter asking for a schedule to complete the things that still need to be done. Mr. DiMatteo will scan and email the Town Board a copy. Chris Lonneville is concerned of them lagging the holes as it will not work with the honeycomb concrete. If the Town accepts this there will be a cost to the citizens somewhere down the road.

Chris Lonneville read that the lighting needs to go back minimally 2 feet and feels it is an obstruction as does Highway Superintendent Jeff Royce. Attorney DiMatteo asked if the municipality was paying to light the road. The light could be moved to the other side of the road which will illuminate the sidewalk.

A motion was made by Chris Lonneville and seconded by Kevin Zeches to approve the Airport vouchers. Carried: Ayes: 3, ABSENT: 2- Shani Jones and Dave Mateer.

A motion was made to approve the minutes of March 10, 2021. Carried: Ayes: 3, ABSENT: 2- Shani Jones and Dave Mateer.

A motion was made by Chris Lonneville and seconded by Kevin Zeches to approve the Monthly Budget report and Supervisor's report with clarifications on the Budget report SS2120 for \$6,491.23 and sewer charges on the Supervisors report of \$6,049.86. The \$6,049.86 is on the budget report for February 2021. Carried: Ayes: 3, ABSENT: 2 -Shani Jones and Dave Mateer.

After a brief discussion on court receipts submitted for petty cash reimbursement it was said that they were too old to process but would accept the more recent ones as vouchered. A motion was made by Chris Lonneville and seconded by Kevin Zeches to HOLD General voucher 14 in the amount of \$1,534.25 for clarification and to approve the remaining vouchers as submitted. Carried: Ayes: 3, ABSENT: 2 – Shani Jones and Dave Mateer.

The recently adopted petty cash policy should pertain to the Court as well. It was questioned how much money did they have for petty cash.

Cemetery report was given by Sally Smith. Forest Lawn has submitted 20 pages of paperwork to be completed for the takeover. This process was started a couple of years ago and expected to be completed in a timely manner. Sally adds that the perpetual funds have earned about \$25,000 in interest. The association was wondering if that money could be used to possibly purchase a new lawnmower for the Town to use.

Chris Lonneville adds that the transfer has been approved by the new law and suggested that the original paperwork provided be accepted. If not, that will lead to a meeting with plot owners and will take time to process. Chris Lonneville noted that Principal Funds was the investment company that the Cemetery has their funds in. The interest earned will pay for these years mowing and a mower for the Town to use at the Pioneer cemetery.

Historian report given by Sally Smith. Has been busy indexing the Historian News since 1947. The issue on Historic Registry and old train depots was given to Rob Fontaine and the Village Code Enforcement Officer Alyssa Cutcliffe.

Airport report was given by Supervisor Rebecca Ryan. \$13,000 in ACRGP grant money is available. This is similar to PPP. A motion was made by Kevin Zeches and seconded by Chris Lonneville to authorize Supervisor James Brick and Supervisor Rebecca Ryan to sign the application subject to Attorney DiMatteos approval. To be returned by May 12, 2021. Carried: Ayes: 3, ABSENT: 2 – Shani Jones and Dave Mateer.

A motion was made by Chris Lonneville and seconded by Kevin Zeches to approve the Clerks report. Carried: Ayes: 3, ABSENT: 2 – Shani Jones and Dave Mateer.

Zoning report: Nothing in Bob Martins absence.

Highway report was given by Chris Lonneville in Jeff Royce's absence. The Town along with help from other municipalities hauled stone from the Village to the highway garage. They have been busy trimming trees, filling pot holes, fixing road shoulders and placing culverts.

Supervisor Ryan added that they also assisted in removing the pharmaceutical cabinet from the upstairs of the old town hall. The upstairs window had to be taken out to remove the cabinet. Marcel Wick brought a lift and took the cabinet to the highway building. Supervisor Ryan is thinking of having revolving exhibits from the Gates House.

A motion was made by Kevin Zeches and seconded by Chris Lonneville to approve the Wyoming County Agreement to Spend Highway Funds in the amount of \$442,765.00 extended for general repairs upon 33.85 miles of highways, including sluices, culverts and bridges having a span less than 5 feet and boardwalks or the renewals thereof. Carried: Ayes: 3, Nays: 2 – Shani Jones and Dave Mateer.

Calamar report: Given previously by Attorney DiMatteo.

Correspondence: *Notice of compliance from Tompkins Insurance Agency * Association of Towns certificate* National Take Back Initiative * American Rescue Fund- the Town and Village of Warsaw are on the list for an amount of \$530,000. Supervisor Ryan adds that she is not sure of the percentage as it goes by population. The money will go to the state then sent to the municipalities.

Community events: Warsaw Chamber Annual Awards Thursday April 22 at 5:30 p.m. along with food truck and tent event \$20 per person, \$10 for food vouchers and will be in front of the American Legion. * Bill Sikes is the new IT Director for Wyoming County, there will also be 2 Assistant Directors.

Reschedule meeting with the Village of Warsaw to review agreements.

A motion was made by Kevin Zeches and seconded by Chris Lonneville to adjourn at 7:45 p.m.