

MINUTES
TOWN OF WARSAW
FEBRUARY 10, 2021

Supervisor Rebecca Ryan calls the meeting to order at 6:00 p.m. at the Warsaw Town Office located at 83 Center Street Warsaw, NY 14569 at which time and place the following were:

PRESENT:

Supervisor:	Rebecca Ryan
Councilwoman:	Shani Jones
Councilman:	Chris Lonneville
Councilman:	Dave Mateer

ABSENT:

Councilman:	Kevin Zeches
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ALSO, PRESENT:

Town Clerk:	Cathy Smith
Historian:	Sally Smith
Hwy. Super:	Jeff Royce
Zoning Officer:	Bob Martin

Pledge of Allegiance

Guest time: none

Library events as follows: Supervisor Ryan, Librarian Lisa Gricius, Library Trustee/President Travis Jones and Attorney DiMatteo will meet next week to further discuss the bonding process for the Library renovations. Additional research is needed to go forward. It was noted that John Alessi did the bonding for the school project. Hodgson Russ will do the bond counsel. Municipal Solutions submitted a contract for the Towns consideration and approval which included a disclosure of conflicts of interest. Chris Lonneville noted that the administration costs were to be incorporated as per Attorney DiMatteo. Conditioned on that understanding

and Attorney DiMatteos approval a motion was made by Shani Jones and seconded by Chris Lonneville to go forward with the contract from Municipal Solutions. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

Attorney DiMatteo will attend next month's meeting.

A motion was made by Dave Mateer and seconded by Chris Lonneville to approve the Airport vouchers. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

A motion was made by Chris Lonneville and seconded by Dave Mateer to approve the minutes of January 13, 2021. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

A motion was made by Chris Lonneville and seconded by Shani Jones to approve the Monthly Budget report. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

A motion was made by Shani Jones and seconded by Dave Mateer to approve the Supervisors report. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

With clarification on the Attorney bill to be paid out of General and the Engineer bill to be paid out of General as a "Due to Due from" a motion was made by Chris Lonneville and seconded by Dave Mateer to approve the vouchers as submitted. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

Cemetery report: nothing

Historian report was given by Sally Smith. Ms. Smith FOILED the Village Office for paperwork pertaining to the depot that was demolished. Ms. Smith brought her paperwork to the Planning Board Public Hearing that was held on February 09, 2021. The demolition permit dated November 19, 2020 was not signed. Countywide Zoning Officer Alyssa Cutcliffe indicated that it was now signed. A pre demolition test for asbestos was done on the caulking of one window and tar paper.

Sally Smith adds that the Village made no requests on putting the depot on the Historic Register but a survey from 1994 showed that they were eligible for assistance. A SEQR is underway. SHPO will do an extensive level survey where other areas will be evaluated. From Brooklyn Street heading South to the cemetery there are a couple of locations that fall under the Historical Register with one being the Grange Hall.

Ms. Smith noted that according to the Office of Parks and Recreation Historic Preservation handbook of January 01, 2019 a type 1 SEQR would require consulting with them. Chris Lonneville asked if there was any consulting per code with the Planning Board on tearing the building down. Zoning Officer Bob Martin answered no and continued that the purpose of the Public Hearing was for a site plan to be submitted but it was not provided at the hearing. Rob Fontaine is to present a site plan to the Planning Board.

Chris Lonneville asked if the site plan is approved how will it fit in with the comprehensive plan. Shani Jones asked if there would be any repercussions. Mr. Martin answered there probably wouldn't be any repercussions and the site plan would have to fit in to the Village comprehensive plan.

Town Clerk Cathy Smith reported that to date she has collected \$3,472,253.23 in taxes. Ms. Smith contacted BAS to inquire on the Utility Program for water and sewer billing. An email was received from BAS wanting to know what phone system we wanted. Will have to reach out to them again.

A motion was made by Dave Mateer and seconded by Chris Lonneville to accept the Clerk report. Supervisor Ryan noted that the Clerk report did not need to be accepted. Dave Mateer stated that it was last month.

Supervisor Ryan and Dave Mateer showed up for the Airport meeting on January 25, 2021 but the doors were locked. There was a time change in the meeting and neither were notified.

Zoning report was given by Bob Martin. Honey Hill was split into 3 parcels then rescinded due to a change in the lot line on the south side of the property. Permits issued as follows: storage shed, addition, kennel permit, new house build. Jerome Smith has resigned for the BAR (Board of Assessment Review) no resignation letter was given. A motion was made by Dave Mateer and seconded by Shani Jones to accept Kim Sobus to fill this vacancy. Ms. Sobus will have time for two training classes. Carried: Ayes: 4, ABSENT: 1 - Kevin Zeches

TABLED from February 10, 2021 new fee schedule for permits.

Ordinance book has been updated.

Mr. Martin spoke of the lack of training for some ZBA (Zoning Board of Appeal) members. It was decided by the Town Board that 60 days will be given to resolve the issue with ZBA member Shannon Purdy. Mr. Purdy has had no training since the joint board was formed in 2013. 4 hours annually is required by the State. Mr. Purdy is lacking 20 hours of training. There are Village members that have had no training as well. Supervisor Ryan will write a letter to the Mayor.

TABLED from February 10, 2021 Planning Board Operating By-Laws and lack of ZBA By-Laws. Bob Martin gave ZBA Chairman Ron Smith a copy of the Planning Board By-Laws

Calamar: Status Update received from Attorney DiMatteo. It is noted that Calamar is operating on a temporary COO and can only be renewed 3 times per permit. Punch list remains unfinished, and the entire process may need to be redone. Bob Martin stated that a duct tape repair was done on a pipe and needs to be addressed.

Highway report given by Jeff Royce. Truck 244 sold for \$33,000 at auction. Traffic Safety Board meetings for 2021 have been scheduled as follows: March 21, June 17, September 16 and

December 02. Dave Matter asked if the meetings were open to the public. Mr. Royce answered all meetings are being conducted by Zoom.

Mr. Royce discussed the accident he was involved in. There were no injuries but his new truck sustained damages. Otts Collision estimated the damage to the truck at \$2,400 and the damage to the plow at \$2,600. An appraiser is coming February 11, 2021.

There will be a WebX pertaining to the Rte. 19 bridge over Oatka Creek.

A motion was made by Chris Lonneville and seconded by Dave Mateer to approve Jeff Royce's appointment of Terry Daniel as Deputy Highway Superintendent. Carried: Ayes: 4, ABSENT: 1 – Kevin Zeches

Correspondence: Wyoming County 5-year Animal Control Officer Agreement. No changes.

Community events: nothing

Economic development: Committee members TBD

TABLED from February 10, 2021 MOU for IT services with the County.

An in-person meeting will be requested with the Village for the following: *2013 Town and Village Agreement in the amount of \$75 per month. * Bailiff Agreement – nothing on file. *Joint Town and Village Account – funds were to be split after the sale to Rob Fontaine.

Amortization schedule for repayment of \$70,400 borrowed from the Town for repairs at the Wal-Mart lift station. A motion was made by Shani Jones and seconded by Dave Mateer to go with the yearly plan and put on the tax bill for those in the district starting in 2022. Carried: Ayes: 3, ABSTAIN: 1 – Chris Lonneville, ABSENT: 1 – Kevin Zeches.

A motion was made by Shani Jones and seconded by Dave Mateer to adjourn at 8:00 p.m.